

**DEPARTMENT OF CLASSICS
STANFORD UNIVERSITY**

**THE GRADUATE PROGRAM
2001-2002**

Aims

Stanford's five-year graduate program in Classics, leading to the Ph.D. degree, seeks to train broadly educated and creative teachers and interpreters of the ancient world. Stanford's system combines a rigorous set of required courses (two year-long surveys, one of Greek and one of Latin literature; one year of combined composition, syntax and semantics instruction) with flexibility in the selection of seminars, examination fields, and, if desired, a minor in another department. (Archaeology requirements differ somewhat: see the section below.) Students are strongly encouraged to carry out their intensive study of the languages and literatures of Greece and Rome within the wider contexts of history, archaeology, comparative literature, politics, philosophy, and anthropology. Consequently, those who obtain the Ph.D. in Classics at Stanford offer a unique blend of technical competence, linguistic skill, and methodological sophistication. Those with doctorates in Classics from Stanford have gone on to obtain jobs in top universities in the U.S. and Britain.

The following material is intended to supplement the description of degree requirements to be found in the *Stanford Bulletin*. Further information on Departmental rules and procedures can be obtained from the Director of Graduate Studies and on our Web page (<http://www.stanford.edu/dept/classics>).

Admission and funding

Each year four to six students are chosen from a highly competitive field of applicants for admission to the programs in Classics or Classical Archaeology. The selection is made on the basis of a dossier that includes a writing sample (usually a term paper or M.A. thesis work); Graduate Record Exam scores; a transcript of undergraduate and previous graduate-level work; letters of recommendation; and a personal statement. Those admitted to either of our Ph.D. programs receive four years of funding, provided that they complete their course work and examinations on schedule. There is often departmental support available, as well as competitive university fellowships, for fifth-year funding. The fellowship that the student receives is paid from two principal sources: the University fellowship budget and the Departmental teaching assistantship budget.

Teaching Responsibility

As part of their graduate training, all graduate students (whatever their source of financial support) are required to do a set amount of supervised teaching. Such experience is an essential part of the training of future college and university teachers. The teaching required is the equivalent of four one-quarter courses. It must be completed by the end of the third year. Typically, students teach two quarters in each of the second and third years of enrollment. During the quarters in which they teach, students receive teaching salary payments in lieu of stipends.

Each Spring the Chair and Director of Graduate Studies together determine teaching assignments for the upcoming academic year. Most of this teaching will involve assisting a faculty member by regularly leading discussion sections for larger lecture courses and by giving occasional lectures. Some independent teaching of

language-based courses is usually available, either in the regular academic year or in the summer quarter. During the first four years of graduate study, a student may not serve as a Teaching Assistant in excess of the amount listed.

Students enrolled in the Graduate Program in Humanities (see *Stanford Bulletin*) may find it possible to substitute teaching in a Humanities course for some part of the normal duties outlined above. Such substitution will require the approval of the Department Chair and the Chair of the Graduate Program in Humanities. Those interested in such an arrangement should discuss it with the Director of Graduate Studies at an early date.

Summer Support

The Department regularly provides funds for at least two summers of support. The department will not provide this funding automatically. Each student will need to submit a plan of study for the period in question. The level of support is specified in the student's initial admission offer letter.

Additional summer support may be given in conjunction with student study abroad, usually in the Mediterranean area. Such additional support must be requested by **March 15** each year, and the request must be accompanied by a plan of work, rationale for the project, and detailed budget. Only those in good standing are eligible for such support.

Students who wish to teach one of the three summer courses offered by the Department (mythology, intensive Latin or intensive Greek) must apply to the graduate committee by **March 15**, stating their qualifications, coursework completed, and standing in the program. The committee, in consultation with the Chair, will select instructors based on experience and need. Those who will be teaching a course in the summer must register for that term.

Fifth-Year Funding

To fund the fifth and final year of the program, during which the dissertation is to be completed, the student should apply for one of the competitive fellowships offered through the University. The deadline for applications is usually in early February. Therefore, the student must complete a dissertation proposal and have it approved by January 15 of the fourth year of enrollment.

In the past, fifth-year students who were not successful in securing fellowships have sometimes been able to obtain support through additional teaching and/or Departmental funds. Such aid, however, is not guaranteed.

The Dougherty Fellowship, which is in the Department's gift, may be awarded for a fifth year of study to students who take a minor in another area (e.g., Humanities, Comparative Literature) in addition to the Classics Ph.D. program. It does not require any teaching duties.

Outside Sources of Funding

Any outside source of fellowship aid obtained by a candidate while receiving a University fellowship during the first four years will be substituted for the University's

support. The University fellowship tenure will not be extended to reflect this outside aid.

A student who competes for and wins competitive fellowships to study abroad within the fellowship years may request additional funds for travel and/or living stipends. These will be funded on the basis of standing, need, and availability of funds.

Residency and Academic Credit

Residency Policy

For students entering the program in Fall 2001 and thereafter, 135 academic units of credit are required for the Ph.D. in Classics or Archaeology. Students who entered the program before Fall 2001 may decide in September 2001 whether to switch to the new residency requirement, or continue under the old rule effective at the time they were admitted (i.e. 10.5 full tuition quarters by Terminal Graduate Registration or *TGR*). Academic units represent credit earned for seminars (usually 4-5 units each); for teaching assistantships (9 units per quarter); for directed reading or research; and for work on the dissertation. It is the student's responsibility to ensure that s/he has earned the requisite units of credit by the end of the fourth year of enrollment in order to progress to *TGR* status. A student who fails to meet the number of units in time may be held responsible for paying the fees connected with extra quarters of enrollment.

Continuation in the Program

Continuation as a doctoral candidate is subject to satisfactory academic progress. Students must complete the appropriate requirements by the proper deadlines, or before. These include: passing translation exams in Greek and Latin by the end of each of the first two years; completing modern language exams (for Classics, one exam by end of second year, the other by end of third; for Archaeology, both by end of second year); completing and filing at least two seminar papers by the end of the second year; passing the General Examination in the third year; and obtaining approval of a dissertation proposal by January of the fourth year.

In addition, University rules on minimal progress require that students registered at full tuition enroll for at least 11 units per quarter and pass at least 8 units per term by the end of each term. In addition, students must maintain a 'B' (3.0) grade point average overall in courses applicable to the degree.

Withdrawal or Dismissal from Program

If a student is not meeting the conditions for continuation, s/he may be dismissed. In such cases, the graduate committee will first give the student written warning about the deficiency. If the matter continues unresolved, the committee can vote for dismissal. Such a decision must be based on a majority vote, with at least three faculty members participating, and will be communicated in writing to the student, who may appeal. A summary of Departmental discussions and votes will be placed in the student's file, to be made available on request.

A student wishing to leave the program voluntarily must submit a signed statement to the Director of Graduate Studies. If a student leaves the program either voluntarily or involuntarily, no adjustment will be due either the student or the University.

Curriculum

The department aims to present a broad variety of approaches and subjects within Classics. Students in the Classics track must take 12 courses—normally Departmental seminars—beyond the Greek and Latin literature survey sequences and the “syntax and semantics” sequence..

One of the twelve courses must be chosen from offerings in some other department (e.g. Comparative Literature, Philosophy, History). This requirement is designed to afford the student a theoretical, methodological, and/or comparative perspective that will be valuable in the planning and conduct of his or her dissertation research. This requirement must be completed before the presentation of the dissertation proposal. The choice of non-Departmental course must be approved by the Director of Graduate Studies.

Of the remaining courses required, a maximum of *two* may be replaced by independent reading and research under the direction of a faculty member. This may be done only with the approval of the Director of Graduate Studies. No more than *five* units of credit may be earned through each one of such courses.

The average student should be able to complete course requirements and written examinations within three years. The expectation of the department is that the available funding will permit students who have made good progress to be advanced on the dissertation before fellowship support terminates.

If it is to the student's advantage to go abroad for a period, this would normally be done in the latter part of the third year after completion of the general exam, or in the fourth year after preliminary work on the dissertation has been done.

Required courses

Greek and Latin 202-203 A, B, C. Survey of Greek and Latin. Required for graduate students in the Classics program in their first and second years. This two-year survey, alternating language each year, is designed to familiarize students with the major works of Greek and Latin literature as well as significant scholarly issues and methods of interpretation. The surveys are thus important components in the student's ongoing preparation for the General exams as well as for the end-of-year translation (“Reading List”) exams. Each year's course is taught by three different members of the faculty, each teaching during one quarter an area of his or her specialization. Classes meet three to four hours per week and include lectures, discussion, and close reading of a selection of ancient texts, chosen largely but not exclusively from the reading lists (see below). The survey is not designed to cover the entire list of required readings in either language, and a fair proportion of such reading will always be the student's

responsibility to prepare independently. The survey instead provides the literary-historical and intellectual frameworks needed to appreciate the texts and their contexts. In 2001-2002, Greek literature will be the subject of the survey course.

Greek and Latin 275 A, B. Greek and Latin Syntax. Required for all graduate students in their first year. These courses meet for fifteen weeks (Autumn quarter and the first half of Winter quarter for Latin and Winter and the second half of Winter and all of Spring for Greek). They are designed to assist the student in acquiring knowledge of and appreciation for the characteristics of the ancient languages, as well as a facility in understanding points of idiom and style. The course will include weekly exercises in prose composition, close readings of select Greek and Latin prose authors, as well as practice in sight translation. Students who have taken commensurate courses may petition for an exemption from either or both of the 275s. Exemption will depend on performance in a prose composition examination.

Classics 205 A, B. Semantics of Grammar. This is a supplement to Greek and Latin 275. It is designed to provide students with the theoretical underpinnings for the study of ancient languages as well as to prepare them for language teaching. Students will be introduced to the TLG (Greek) and PHI (Latin) data banks through their course assignments. Classics 205 is offered in the Autumn/Winter quarters.

Other Courses

To complete the Ph.D. program, students must take 12 courses for credit beyond Classics 275/205 and 202-203 (see above). In the first year, in addition to the 275-205 and 202-203 sequences, students are expected to take one further course in the Fall and Winter quarters and one or two further courses in the Spring quarter. These courses are normally graduate seminars. In exceptional cases, the Director may allow a student to take an undergraduate Departmental course in an area in which the student needs work. When this is allowed, additional work, in the form of extra reading or writing, is required, and the course is to be counted as one of the two permitted independent reading and research courses. As there is no formal graduate survey course in ancient history, students are strongly urged to take or audit undergraduate courses in ancient history as part of their preparation for General exams. With the permission of the Director of Graduate Studies, completion of *two* such courses may be substituted for *one* graduate seminar—but not for any of the required Departmental courses, 275/205 and 202-203.)

Papers.

In order to give practice in various methods of scholarly investigation, and in the presentation of its results, most courses will require oral reports and/or seminar papers. Usually, 5 units of credit will be awarded if a paper is completed; 4 units if the student completes all other required work but chooses not to write a research paper.

Some courses of semester length may be offered; these will count for extra credit. A course may, by arrangement, be continued for a second quarter; the second quarter

will usually consist of the preparation of a research paper based on work directly related to the course.

At least *one* research paper, to be included in the student's permanent file, must be written in the first year. In order to advance to candidacy at the end of the second year, students must have in his or her file *two* papers that have been approved by a faculty member.

Students must be sure that when they have completed the course requirements they have written at least *five* research papers which have been approved and initialed by the instructor. These must be turned into student services (21K) to be put in the student's file. All papers must be submitted within twelve months from the completion of the class, or they will not be counted as one of the five required seminar papers.

Admission To Candidacy For The Ph.D.

By action of the University Senate, each department must establish and publish procedures by which students are formally admitted to candidacy for the Ph.D. degree. Admission into the graduate program is preliminary to, and distinct from, admission to candidacy. Admission to candidacy for the doctoral degree is an acknowledgement of the student's potential to complete successfully the requirements of the degree program. Students are required to complete departmental qualifying procedures and apply for candidacy by the end of their second year in the Ph.D. program (forms are available from the student services office - 21K). Each year the Graduate Committee reviews the records of all second-year students to ensure that they are meeting candidacy requirements, but it is the responsibility of each student to make sure that s/he has completed the necessary courses, papers, and exams. Failure to apply for candidacy by the end of the 2nd year will result in termination in the program.

For Admission to Candidacy students are required to have passed Greek and Latin 202-3 and 275-205 (or the equivalent); the translation examinations in Greek and Latin offered at the end of the first two years; and a translation examination in German, French, or Italian. In addition, students must have on file at least two papers that have been approved by a faculty member.

Examinations

Specimen examinations and research papers are available in binders kept in the Department Library (Pearson Room 21A). All dissertations are available by placing a request with the librarian.

Greek and Latin translation examinations.

In June of the first year and again at the end of the second year, the student will be expected to pass a three-hour examination, in either Greek or Latin, depending on the survey course alternation for that year. The translation examinations are based on a Reading List (see Appendix 1) comprising important and representative works. This requirement has several purposes: it is meant to ensure that students acquire facility in

reading texts in the original languages; are equipped to understand the genres, styles, and conventions of Greek and Latin literature; and are able to demonstrate knowledge of the content and context of works chosen. Reading lists can be downloaded from the Department web page, or obtained from the student services office (21K).

The translation exams should be viewed as a vital part of the student's overall preparation, and an important foundation for the later General exam. They are not simply a testing of work done in survey courses. If need arises, both exams will be given at the end of each year. In other words, a student with good preparation who desires to take an exam in Latin at the end of his or her first year, when Greek has been the subject of that year's required survey course, may do so, in addition to taking the Greek exam (and *vice versa*).

The examination will consist of a choice of six out of eight passages. Students must pass these examinations with a grade of B or higher in order to continue in the program. If a student receives a grade lower than B at the end of the first or the second year (June), he or she will be allowed to retake the examination in the late summer, *before* enrolling for a second (or third) year. (Note that students intending to go abroad must be aware of the timing of any make-up exam before completing their travel plans.) Two failures will result in termination from the program.

Modern Language Exams

All students in Classics must pass an examination in German and in either French or Italian by the end of the third year. *One* of the languages must be passed by the end of the second year. If possible, the examinations in French (or Italian) *and* German should be attempted in the first year, as it is best if scholarship in these languages can be put to use early on in one's research. Students who have not learned these modern languages should begin study as soon as possible, preferably prior to the first year of graduate work.

Examinations, one hour in length, will contain passages of the sort found in scholarly books or articles on classical subjects. Students are allowed to use dictionaries. These examinations will be administered only once each quarter, at a time determined by the Graduate Committee.

General Examinations

During the first week of term (usually late September) in their third year, students will be expected to write examinations in three of the following fields: Greek literature, Latin literature, ancient philosophy and science, Greek history, Roman history, Greek archaeology, Roman archaeology. A fourth field must also be chosen on which the student will be examined orally. At least one of the four fields must be historical and another must be literary. (Please note that before requesting an exam in ancient philosophy and science, a student must have taken for credit a graduate seminar in the subject, or done equivalent work that meets the approval of the examiner and Graduate Committee.)

Students will select their fields in consultation with the Director of Graduate Studies no later than June of the second year of graduate study. The written exam lasts three hours and contains both specific, identification-style questions, and more general

questions. (Samples can be found in the Classics library binders.) The written exams will be followed by an oral exam, taking the form of a 90-minute conference between the faculty examiners and the student. In the oral examination, the field that has been omitted in the written exam will be covered in greater depth (30 minutes) than the other three fields (20 minutes apiece). After the examiners have been appointed, in June preceding the General exams, the student should consult with them in preparation for all exams including orals. The two examiners for each written exam will agree on a grade for the written exam. The final overall grade is determined by the committee of oral examiners as a whole, on the basis of the student's performance in written and oral portions. Prior to the oral, the student will be informed by the graduate director of the grade s/he has received in the written exam if s/he so requests.

Students who fail the general examination will be allowed to retake it only once, in January of the next year. Two failures will result in dismissal from the program.

The University Oral Examination

This must be taken when the candidate has completed a draft of the entire dissertation. This exam has two parts: a public presentation by the candidate offering an overview of the thesis, lasting about 40 minutes, with time for questions, to be followed by an hour-long non-public oral examination of the student by the three faculty directing and reading the dissertation.

III. A typical timetable for Classics students

FIRST YEAR

<u>Autumn</u>	<u>Winter</u>	<u>Spring</u>
275A Latin (10 weeks)	275B Latin (first 5 weeks of quarter)	
205A Semantics	205B Semantics	
	275A Greek (second 5 weeks of quarter)	275B Greek (10 weeks)
202 A Survey (in 2001-2, Greek Literature)	202 B Survey	202 C Survey
Elective seminar	Elective seminar	Elective seminar

- End of the first year: translation ("Reading List") exam taken in that year's survey language. (Exam in the other ancient language may be attempted also.)
- Students are strongly encouraged to take at least one of the modern language exams during the first year.

- One approved seminar paper should be on file by end of the first year.

SECOND YEAR

<u>Autumn</u>	<u>Winter</u>	<u>Spring</u>
203A Survey (in 2002-3, Latin literature)	203 B Survey	203 C Survey
Elective seminar	Elective seminar	Elective Seminar
Elective seminar	Elective seminar	Elective seminar
TAship or Seminar	TAship or Seminar	TAship or Seminar

- End of the year: translation (“Reading List”) exam taken in that year’s survey language.
- At least two seminar papers completed, approved, and turned in for the file.
- Paperwork must be filed at the end of second year for Admission to Candidacy

THIRD YEAR

<u>Autumn</u>	<u>Winter</u>	<u>Spring</u>
General exam (Wk.1 &2)	Elective seminar**	Elective seminar
Elective seminar	Elective seminar	Elective seminar
TAship or Seminar	TAship or Seminar	TAship or Seminar

**Seminars as needed each quarter to fulfill credit unit requirements and enrollment minimum.

- Usually a student will hold two TAships in the second year and two in the third. Total four quarters of teaching must normally be completed by end of third year.
- General exams taken the first and second week of the Autumn Quarter.

FOURTH YEAR

<u>Autumn</u>	<u>Winter</u>	<u>Spring</u>
Dissertation proposal Possible TAship	Dissertation work	Dissertation work

- Completion of 4th TAship if needed.
- Initial draft of a dissertation proposal must be completed by **December 1** of the fourth year so that students can revise in time to make strong applications for fellowship support (usually due in early February).
- TGR status by the end of fourth year. (Terminal Graduate Registration requires 135 credit units, completion of all coursework, and completion of 4 TAships.)

Note: A student who wishes to interrupt studies must obtain an approved leave of absence for any quarter of the academic year in which he/she does not wish to be

registered. Students are required to submit a leave of absence petition prior to the first leave quarter. **Failure to register or take an approved leave of absence results in cancellation of registration privileges.** If a student wishes to reenroll, an application for Reinstatement must be filed.

V. DISSERTATION

Reading Committee: It is the responsibility of the student, in consultation with the Graduate Director, to form a Reading Committee of three (or occasionally four) readers, who will advise on the formation of a proposal. At least two members on the committee must belong to the Academic Council. The title and list of readers are formally registered after the proposal has been submitted and approved by the graduate committee. (Get form from Student Services.) Examination of the dissertation shall take place on two occasions within the Department:

1) Informal Oral conference: At an early stage of work on the dissertation, the dissertation committee, together with the chairman of the department and the doctoral candidate, shall gather to comment on the directions of the research envisaged and lay down a provisional plan for the dissertation. If the chairman should happen to be a member of the dissertation committee, another member of the Graduate Committee shall also participate in this review.

2) Oral Examination Committee: When the dissertation is nearing completion the University Orals shall be held. The oral will consist first of a public presentation by the candidate of an overview of the thesis, lasting about 40 minutes. The second part of the oral (not public) will last no more than 60 minutes. The candidate will only be questioned on work contained in the dissertation itself. The University Oral Examination Schedule Form must also be completed and registered. (Get form from Student Services.)

NB: If the student has a minor, the examining committee will include one member of the minor department and the period of non-public questioning will be extended to cover the minor area.

IV. CLASSICS AND A MINOR FIELD

The Ph.D. in Classics may be combined with a minor in another field, such as Anthropology, Comparative Literature, History, Humanities, Philosophy. The requirements for the minor field vary, but might be expected to involve about six graduate-level courses in the field and one written examination, plus a portion of the dissertation defense exam. Because Stanford's graduate policy requires that students meet the TGR requirement by the end of the fourth year, those who choose to do a minor may reduce their Classics seminar requirement from 12 to 9. The department encourages such programs for especially able and well-prepared students, and will normally be able to offer one fellowship, called the Dougherty Fellowship, each year to support a student in the fifth year of a combined program.

The following timetable would be typical for a five-year program that includes a minor:

1st Year: Course work, almost entirely in Classics. One translation exam taken in June. One or both modern language exams taken.

2nd Year: Course work, both in Classics and the Minor Field. All translations exams completed. Two papers completed. Candidacy filed.

3rd Year: Course work, both in Classics and the Minor Field. The general examinations in Classics taken in late September/ early October. Teaching requirement completed. Two - three quarters of teaching completed.

4th Year: Remaining course work, both in Classics and the Minor Field completed by end of the Autumn Quarter. TGR status by the end of the fourth year. Teaching requirement completed.

5th Year: Dissertation. University oral examination.

Note: If it is to the advantage of a student in a five-year program to go abroad for a period, this would normally be done in the latter part of the fourth year or in the fifth year. Financial support may be available from the department.

VI. MASTER OF ARTS

The Stanford program normally admits three students to the Ph.D. program and one or two students to the M.A. program annually. Students who have completed an undergraduate major in Classics (Greek and/or Latin) or its equivalent may be accepted as candidates for the A.M. degree in Classics or A.M. in the field of Greek or Latin. Students normally complete the program in 12 months (three quarters of course work plus three months to complete a thesis or may complete as a department project 3 papers). Students without an undergraduate major in Classics may also be accepted as candidates, though they may require a longer period of study before completing the requirements for the degree. These requirements are:

1. Attainment of a standard of scholarship such as would normally be reached by three quarters of study in the department after fulfilling the requirements for an undergraduate major in the department. This normally involves the completion of at least 18 units of graduate courses and 18 units of work at the 140 level or above.
2. The satisfactory completion of one Greek course at the 100 level (if the undergraduate major has been in Latin) or one Latin course at the 100 level (if the undergraduate major has been Greek).

3. Passing an examination testing the candidate's ability to translate into English from a selected list of Greek and/or Latin authors.
4. Satisfactory demonstration of competence in Greek and/or Latin composition.
5. A written thesis or written work accepted by the graduate committee as an equivalent. Three completed and satisfactory seminar papers are normally an acceptable equivalent for a department project.
6. A reading knowledge of French or German.
7. Completion of a Program Proposal for a Master's Degree form in the first quarter of enrollment.

Note: Students who are candidates for the Ph.D. degree may also become candidates for the A.M. degree (on the recommendation of the department). In their case, requirement 5. above is waived provided that they have completed some work beyond the course requirements listed under 1. and 2. above.

Further Recommendations

Students must consult their advisor every quarter in order to work out a program of study. For pre-dissertation students the Director of Graduate Studies will serve as the advisor. For students who have passed General examinations and selected a dissertation director, the dissertation director will normally serve as advisor.

It is recommended that entering students should devote as much time as possible during the summer preceding entry into the program to work on French and German and in reading texts in the Classical languages.

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